

**Memorandum of Understanding  
between the Ken Hawley Collection Trust (KHCT)  
and the Tools and Trades History Society (TATHS)**

## **Relationship**

This Memorandum of Understanding (MOU) summarises the relationship intended between the Ken Hawley Collection Trust (KHCT) and the Tools and Trades History Society (TATHS).

### **1 Background**

1.1 The Hawley Collection is an internationally important material record of tool making, cutlery manufacture and silver-smithing from Sheffield, together with complementary material from Britain and the rest of the world.

This collection is unique in that it combines finished artefacts and work in progress to illustrate how things were made. Together with published catalogues, archival material, pictures, photographs, tapes and films, it records the development of many of Sheffield's manufacturing processes and products and the skills of the workpeople involved.

1.2 The Tools and Trades History Society seeks to further the knowledge and understanding of hand tools and the trades and the people that used them. The Society seeks to preserve these artefacts and to investigate, record and interpret the past and present performance of trades.

The Society publishes a quarterly newsletter containing a wide variety of articles about tools and trades, and an occasional Journal, with more detailed articles. It also produces special publications, and reprints of catalogues, trade directories, and other relevant publications.

### **2 Purpose**

Recognising the common interests of the two organisations, this MOU aims to establish ways of supporting one another. It is recognised that each is, and remains, an organisation independent of one another.

### **3 Working arrangements**

3.1 The Council/Committee will seek to identify ways of supporting one another.

3.2 The Chairs will agree an individual who will become a Trustee of each organisation, to be known as the Link Trustee.

3.3 The Link Trustee will maintain an "Issues List" of ideas suggested by each organisation; will seek to explore them; and, if agreed, will seek to coordinate implementation.

3.4 The Issues List will be provided to each Council/Committee meeting for discussion.

3.5 It is recognized that each organisation has sensitivities and the Council/Committee will seek to respect these. If problems arise they shall be resolved by discussion between the two Chairs.

### **5 Funding**

This MOU is not a commitment of funds.

### **6 Duration**

This MOU is at-will and may be modified by mutual consent of authorised officials from the two partners. This MOU shall become effective upon signature by the authorised officials from the two partners and will remain in effect until modified or terminated by either of the partners.

In any case this MOU shall be reviewed after 1 year, and thereafter at intervals not exceeding 5 years.